

Get Started

- **Order 1 Standard Coil Machine**
 - 1 Variable Locker**
 - 5 Left Hand #6 Coils**
 - 5 Right Hand #6 Coils**
 - 5 Dual Conversion Kits**

While Awaiting Delivery

- **Send Tool Startup File to Chad Ellsworth at VendNovation**
 - **Org/Address/Site of Machine**
 - **Employee List**
 - **Master Product List**
- **When Machines Arrive, arrange Installation/Training date and time with Chad**

After Training

- Trade out coils in any row with conversion parts for 5 sets of Dual #6
- Test variety of products in the machines
- Evaluate various reports
- Questions to Gary and Chad

Get Organized

Division of Labor

Decide who will:

- Learn the Hardware
- Learn the Software; Settings, Reports, Alerts
- Learn “What will vend” and “How”
- Take Alerts, In House Support
- Process Reorders
- Restock Machines
- Liaise between Customers and *SnapVend*

** Match Skills with Duties* 